



Grosse Pointe Board of Education
Minutes of the Regular Meeting of November 22, 2010
Wicking Library, South High School
11 Grosse Pointe Blvd., Grosse Pointe Farms, MI 48236

MEETING MINUTES	President Steininger called the meeting to order at 8:10 p.m.
CALL TO ORDER	<p>The Pledge of Allegiance was led by Trustee Walsh.</p> <p>Board members present: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh</p> <p>Also Present: Superintendent Klein; Assistant Superintendents Beels, Fenton and Harwood</p>
SUPERINTENDENT'S REPORT	<p>Dr. Klein introduced Mr. Robert Bury, President of the Grosse Pointe Foundation for Public Education, who shared information about the gifts being presented to the Board.</p> <p>The foundation's Grant Committee met on October 20, 2010 to review grant requests which were submitted by the October 1st deadline. As a result of that meeting and additional information received from the district, the foundation Board has approved grants to support the following programs:</p> <p><u>Elementary Foreign Language Supplies - \$1,350</u> The Elementary Foreign Language Committee asked for funding in order to purchase elementary Spanish student materials not provided for in the district's 2010-11 budget. This request for \$1,350 equals approximately \$1 per elementary student. These replacement instructional materials and additional supplies will enhance the elementary Spanish language program.</p> <p><u>FAST Reading - \$1,000</u> A Monteith teacher requested \$1,000 to expand the FAST Reading Program in the first grade classrooms there. The Monteith teachers plan to assess students and place them in groups according to their level of FAST.</p> <p><u>Robotics - \$5,000</u> The Gearheads are a group of students from North and South who participate in the F.I.R.S.T. Robotics program. The robotics team provides students with exposure to real-world problems that provides opportunities to apply skills or concepts learned in the classroom in the areas of physics, mathematics, computer-aided-design, computer programming, graphic design, computer animation, written and oral presentations, web-site design and management, metal fabrication and carpentry. The amount of \$5,000 is requested for the materials kit and the entry fee for two competitions.</p> <p><u>Challenge Day – Grosse Pointe South - \$3,500</u> Challenge Day is an intensive two-day program in which a variety of students (all grade levels/academic success/school participation/family situations and diverse representation of gender, race and ethnicity) take part in events build an environment of acceptance, open-mindedness, and a sense of belonging. The amount requested will be used to help pay for the two-day Challenge Day program speakers, activities, supplies, PA systems and materials.</p> <p><u>Elementary Homework Club - \$18,000</u> Elementary principals again applied for funds to support Homework Clubs twice a week, staffed by two elementary teachers in each elementary school from the second week in September through the third week of May so that all elementary students have access to this much needed support. The amount requested will be used to fund Extra Pay for Extra Duty for 18 teachers (@\$1,000 each) for</p>

Homework Clubs at all nine elementary schools for a total of 50 sessions.

These grant funds bring the total gifts to the district from the foundation to over \$1.1 million.

It was Moved by: Trustee Walsh

Supported by: Trustee Jakubiec

THAT the Board accept, with gratitude, the gifts of \$1,350 for the Elementary Foreign Language Supplies; \$1,000 for the FAST Reading Program at Monteith; \$5,000 for the North/South Robotics Team; \$3,500 for the South Challenge Day request; and \$18,000 for the Elementary Homework Club, for a total of \$28,850.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

Mr. Bury then shared information about a gift of \$25,000 from The Anne R. Hudson Fund to support the start up costs for the district's new pilot program at South High School, S.E.R.V.E. (Students Electing to Respond to Volunteerism through Education). SERVE is an umbrella resource center designed to make it easier for students to identify community service projects. SERVE aims to be the bridge which brings students together with meaningful volunteer opportunities.

Through the generosity of The Anne R. Hudson Fund, SERVE will have available an electronic database program to list service opportunities with details. The database will also provide a place for students to keep an electronic record of their service hours and experiences.

The gift will also provide funding for a special service project event, Kids Against Hunger, to be held in the spring.

Mr. Bury invited Jenny Hudson Parke and Liz Hudson Griffith to the podium to comment on their excitement at being able to help launch this new community service effort. Mrs. Parke explained that through the SERVE program, many new and meaningful opportunities for the students will be available for students to help others in their community across the district. In keeping with her mother's deep sense of caring for and service to the community, they feel that this gift from The Anne R. Hudson Fund to launch the technology platform and a signature project for the SERVE program this year will be a fitting and lasting tribute to her memory. She thanked all who were involved in the efforts for this program.

It was Moved by: Trustee Dindoffer

Supported by: Trustee Pangborn

THAT the Board accept with gratitude the direct gift of \$25,000 from The Anne R. Hudson Fund to the Grosse Pointe Foundation for Public Education for support of S.E.R.V.E.

Before the vote, Trustee Jakubiec asked fellow Board members to be aware of the issues, and his concerns, surrounding the confidentiality (or lack of) of the student database and who would have access to that information once student information was entered into the database.

Trustee Dindoffer noted that the issues of confidentiality were raised in the Policy Committee's discussions at a time when the state was considering mandating community service for high school graduation. The Policy Committee had spent a great deal of time reviewing a number of the issues raised by Trustee Jakubiec. The wonderful thing about this program, commented Mrs. Dindoffer, is that it provides some of the tracking and screening and addresses some of the concerns that the committee encountered at that time before the state took that requirement off the table. She feels

that it will be great to have a quality community service program that the high schools are making available for the students.

President Steininger thanked the Foundation and the Hudson Family for the generous gift to the district. He noted that the concerns raised by Trustee Jakubiec never crossed his mind, knowing that the district administration would have addressed any concerns regarding the confidentiality of the information.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

A. Third Annual Awards for Distinguished Employee Service

In her report, Dr. Klein congratulated the employees being recognized by the Board with the District's 3rd Annual Distinguished Employee Awards. She asked President Steininger and Trustees Walsh and Gafa to join her in honoring the following employees: Andrew Backman, Defer; Patricia Bartos, Mason; Maryjane Gaspar, Poupard; Stephen Geresy, South; Tricia Gout, Defer; Lisa Khoury, Parcels; Ann Lightbody, Kerby; Madeline Salonen, North; Jane Schmidt, South; Ronald Wardie, Defer; and Glen Williams, Maire.

President Steininger called a brief recess to congratulate the Distinguished Employees.

B. Recognition of Chinese Language Students

Dr. Klein asked Dr. Yue Ming and Dr. Matt Outlaw to join her in recognizing two Chinese language students: North High School student, Alexis Cobau, received the 2010-2011 Youth Scholarship from the Bureau of Educational and Cultural Affairs of the U. S. Department of State; and South High School student, John S. Fordon, who participated in Michigan's second annual China Quiz Bowl at Madonna University in which 43 teams from 13 schools participated and Grosse Pointe South High School won 2nd place.

C. District Independent Financial Audit

The district's yearly independent financial audit was conducted by BDO Seidman. Their representative, Tyler Sheerer, shared that it was another clean, unqualified audit and thanked Christian Fenton, Isha Smith and the business staff for their cooperation in the process. He explained information of importance on various pages in the audit booklet to the Board and was available for any questions following his report. Mr. Fenton noted that the information on the audit was available online at www.gpschools.org.

Trustee Walsh then presented additional information relating to the audit report citing current actual and projected costs for the remainder of the school year. He explained that with information from the budget model utility report, the district had the model by which budgets are created, reported, and used as part of the yearly audit process.

PUBLIC COMMENTS ON CONSENT AGENDA ACTION ITEMS

No one came forward at this time.

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No one came forward at this time.

<p>CONSENT AGENDA ACTION ITEMS FROM OCTOBER 25, 2010</p>	<p>A. Approval of Contract with GPPA (Grosse Pointe Plant Association)</p> <p>The administration has been negotiating with the Grosse Pointe Plant Association/MEA. The district has concluded a successor agreement with the GPPA/MEA which has been previously discussed with the Board of Education. The new agreement calls for the following changes:</p> <ul style="list-style-type: none"> a. Modification of contract language in regard to posting timelines for vacancies; b. Updating list for leaves of absences associated with illness in the immediate family and death in the immediate family; c. Contract duration is from July 1, 2010 – June 30, 2013; d. Salary modifications; e. Health care modifications; <p>The Board is asked to accept and ratify the 2010-2013 contract agreement with the Grosse Pointe Plant Association/MEA (GPPA/MEA).</p> <p>It was Moved by: Trustee Minturn Supported by: Trustee Walsh</p> <p>THAT the Board approve the consent agenda which contains the Contract with The Grosse Pointe Plant Association as presented.</p> <p>Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh Nays: None Motion carried by a 7 – 0 vote.</p>
<p>ACTION ITEMS FOR NOVEMBER 22, 2010</p>	<p>A. Approval of Gift from the Grosse Pointe Foundation for Public Education</p> <p>These gifts were approved earlier in the meeting.</p> <p>B. Approval of Human Resources Report for November, 2010</p> <p>The Human Resources Report contained the appointments of two instructional staff members; the recall of eight classroom assistants; the appointment of one plant staff member and two technology staff; and the resignation of one instructional staff member and one classroom assistant.</p> <p>Mr. Harwood noted that the two instructional staff members on the Human Resources Report were part of the ARRA funds that were previously approved at a Board meeting and are mental health staff: a .6 school psychologist and a .6 school social worker.</p> <p>All other appointments are replacements or otherwise within the 2010-11 budget allocation.</p> <p>It was Moved by: Trustee Dindoffer Supported by: Trustee Gafa</p> <p>THAT the Board approve the Human Resources Report as presented.</p> <p>Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh Nays: None Motion carried by a 7 – 0 vote.</p> <p>C. Approval of Minutes for October, 2010</p> <p>The Minutes of the Closed Session and Regular Meeting Minutes of October 22, 2010 were presented to the Board for approval.</p>

Moved by: Trustee Minturn
Supported by: Trustee Gafa

THAT the Board approve the minutes for October, 2010 as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

D. Approval of Contract with GPESPA (Grosse Pointe Educational Support Personnel Association)

The administration has been negotiating with the Grosse Pointe Educational Support Personnel Association (GPESPA/MEA). They have concluded a successor agreement with the GPESPA/MEA which has been previously discussed with the Board of Education. The new agreement calls for language changes, benefit changes and contributions, salary grid changes, and pay increases. This agreement also includes the salary formula in the last year of the contract that is directly correlated to funding factors affecting the school district. This is a proposed contract with Grosse Pointe Educational Support Personnel (GPESPA/MEA) for the period of September 1, 2010 through June 30, 2013.

Moved by: Trustee Walsh
Supported by: Trustee Minturn

THAT the Board approve the contract with the GPESPA (Grosse Pointe Educational Support Personnel Association) as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

E. Approval of G.A.A.A. #1

Mr. Fenton noted that deviations requested since the budget was amended on June 28, 2010 have been presented as part of the General Appropriations Act Amendment No. 1.

The increase in fund balance for the School Service Fund for June 30, 2011 is \$68,123. The adjustment in the beginning Reserve Fund Balance for the Sinking Fund as of July 1, 2010 is \$227,402 with a total net effect leaving \$0 (zero) in the Fund Balance for June 30, 2011.

The Capital Projects Fund balance as of July 1, 2010 is \$2,409,890 with a projected increase of \$2,409,890 leaving a \$0 net effect in Fund Balance for June 30, 2011.

The Debit Fund has a \$29,581 decrease in Fund Balance for the June 30, 2011. Mr. Fenton noted that the district is currently investigating refinancing and other options to reduce the debt payment to give relief to the General Fund. He said that the part of the School Service Fund or athletic fund will be rolled back into the General Fund due to new reporting requirements.

Mr. Fenton added that Special Education revenue and expenses may need to be separated into a Special Education Revenue Fund which will help the district to track the flow of revenue and expenses from those categories.

Moved by: Trustee Walsh
Supported by: Trustee Minturn

THAT the Board approve the G.A.A.A. #1 as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

**ACTION ITEMS FOR
DECEMBER 13, 2010**

A. Approval of Human Resources Report for December, 2010

This information will be available to the Board prior to the December, 2010 meeting.

B. Approval of Minutes of November, 2010

Minutes of November, 2010 Board meetings will be available prior to the next regular meeting.

C. Approval of Policy Revisions

The Board Policy Committee recently met to review several policies and/or administrative guidelines requiring committee attention. The committee is recommending approval of two new policies and a modification of a section of the Student Code of Conduct.

1. Policy 5111.02 – Educational Opportunity for Military Children

This new policy addresses the requirements of the Interstate Compact on Educational Opportunity for Military Children, which the Michigan legislature has adopted (Public Act 160 – 2008) along with approximately 38 other states. It is designed to ease the transition of children in military families between school districts as families are reported to new military assignments. The policy reflects the current state of law and is recommended for adoption by NEOLA to maintain accurate policies.

2. Policy 6850 – Public Disclosure and Reporting

Public Act 121 of 2010 requires specific financial disclosure and reporting by school districts in a form and manner prescribed by the Department of Education. The policy reflects the current state of the law and is recommended by NEOLA to maintain accurate policies.

3. Administrative Guideline 5500A – Student Code of Conduct

Section IV. D of the Student Code deals with Due Process and Appeal Rights of a family when a student is recommended for expulsion from school. Upon the advice of Board attorney Mark McInerney this section has been rewritten to reflect the actual process that should be taking place in the district when expulsion of a student is recommended. District practice provides for a hearing at the school level and requires that a hearing at the superintendent's level be part of the procedure. The specific format of the expulsion review hearing is described in detail and the revision makes clear that an expulsion may be appealed to the Board of Education. A copy of the procedure currently in the Code and the recommended revision were provided.

The Policy Committee also provided Board members with a description of changes in two Administrative Guidelines which do not require Board action. These include the following:

4. Administrative Guideline 5320 – Immunization of Students at School

Changes in the immunization schedule required by the Department of Health are reflected

in the revised guideline.

5. Administrative Guideline 8450a – Pediculosis (head lice)

Recommendations from knowledgeable health authorities have been included to provide direction to administrators whenever an incident of head lice occurs.

The administration recommends that the Board approve the two new policies, Policy 5111.02, Educational Opportunity for Military Children and Policy 6850, Public Disclosure and Reporting, and the modification of the section of the Administrative Guideline 5500A in the Student Code of Conduct.

INFORMATION AND DISCUSSION

A. Monthly Financials

Mr. Fenton then shared the information regarding the monthly financial report. He noted that these reports have been aligned with the Budget Model Utility (BMU) report. He anticipates expenses from this point to the end of the year, however, to be reflected in future monthly reports that are not reflected in the BMU since the analysis is slightly different. Mr. Fenton said that the administration is taking a close look at the special education and Act 18 revenue to align and make any corrections needed in the expenditure, disclosure and revenue recognition for this current year.

B. Health Care Reports

Mr. Harwood presented information on the health care options report and data for the month of September 2010.

C. Enrollment Data

Mr. Fenton said that a two page summary of enrollment data distributed to Board members shows the subtotals of elementary, middle and high school students for this year as well as counts from last year. In alignment with the BMU, the enrollment stands at 8,173 students for this year, while last year's count showed a total of 8,135. This reflects a decrease of 38 students from last year's final general education enrollment count.

Mr. Fenton discussed kindergarten enrollment; increase and decrease differences in elementary to middle school and middle school to high school enrollment; and anticipated projections for next year.

D. High School Program of Studies

Ms. Beels explained changes in the 2011-12 next year's Program of Studies which included: Michigan Promise Scholarship Program is no longer in existence and therefore removed; removal of information referring students to their counseling offices to check on NCAA eligibility and referring those questions to the website; addition as a graduation requirement the *Power of Language* course for 11th grade English/Language Arts; engine repair on campus listing, was removed as it is now taught at both campuses; all of the new art classes previously listed as pilot classes have had the "pilot" status removed; a virtual business component in business education has been added to the course description; digital technology has been added to the title for the course in Business Education. North's yearbook course description was moved from an interdepartmental course to the English department and the Digital Seminar course was removed from pilot status. Lifeskills and health education were removed from being designated as Grades 10, 11 and 12 because they are now open to all grades. Chinese III was added to the modern and classical languages courses for this year and Chinese IV for the next school year. Removed is Chamber Choir/Performing Arts due to lack of enrollment, and added was a keyboarding requirement for

	Music through Technology I. Special programs and updated links for information were added; updated consortium plan offerings were also added.
FUTURE MEETINGS	President Steininger then announced that there will be a Work Session of the Board on Monday, December, 13, 2010 at 7 p.m. at South High School followed by a Regular Meeting at 8 p.m. in the South Wicking Library.
PUBLIC COMMENTS ON NON-ACTION ITEMS	George McMullen, Grosse Pointe Woods, shared his thoughts about comments exchanged between Board candidates at the League of Women Voters Forum debate and by Board members at the October Board meeting.
OTHER COMMENTS FROM BOARD AND SUPERINTENDENT	<p>Trustee Jakubiec thanked the Grosse Pointe Foundation for Public Education and the Hudson family for their generous support and gifts to the district. He said he was encouraged by the turnout at the Elementary School Study Forum on November 11th as there was a good representation of parents in attendance. He noted he was eager to watch how the input on the instrumental music from the community might be incorporated.</p> <p>Mr. Jakubiec said he appreciated Mr. Fenton's efforts in documenting various different alternatives to reduce the energy bond burden on the district's yearly operations.</p> <p>Trustee Minturn congratulated the South High School football team for their phenomenal run this year. He congratulated the Distinguished Employee Award winners this year and in prior years for their contributions to the district. He thanked everyone for the good work they do including Tom Harwood and Ranae Beyerlein for their successful work on the contract renewals. He thanked the Policy Committee for their continued work in keeping the Board and district up to date on policies that the state continues to revise and update.</p> <p>Mr. Minturn also thanked the Foundation as well as the Hudson Family for their generous gifts to the district.</p> <p>Trustee Pangborn said she was thankful to be part of the community, thanking the Distinguished employees and the students who received recognition for their work in Chinese courses. She thanked the parents and community people who do not have students in the schools but continue to support the Foundation and many of the school fundraisers in the district. She wished everyone a happy and safe Thanksgiving.</p> <p>Trustee Gafa also thanked the Foundation for Public Education and the Hudson Family for their generosity. She commented on the recent South football game noting that, in spite of the tough loss, it was a good game and a great season for those players. She attended the Open House for the new Community Classroom commenting that it will be a great program for those students. She recommended the community visit the Full Circle Upscale/Resale Shop across the street from the Community Classroom.</p> <p>Trustee Gafa also attended "Forty-Five Minutes of Broadway" at Parcels which was excellent and fun to watch. She congratulated the Distinguished Employees for the year and wished that many more could have been recognized.</p> <p>Mrs. Gafa thanked Mrs. Dindoffer for her work on the Policy Committee, noting that she is the "fearless leader" of the committee, setting agendas and guiding other members with her knowledge of the law, working through nuances of the language of the policies with her input. She commented that after the policy work is done by the committee, it is brought to the Board members for a vote at which time members can veto changes and revisions to policies, choosing not to accept them. The Board and the district, however, have to comply with state law.</p>

Mrs. Gafa also congratulated Mr. Walsh welcoming him back to the Board for another term and said she is looking forward to his contributions for the next four years.

Trustee Walsh thanked the Foundation for Public Education and the Hudson Family for their generosity to the school district. He congratulated all of the fall athletes. He commented on the great performances/arts activities as well, including North's Arthur Miller's "All My Sons", which was a great display of talent by Grosse Pointe students. He also noted the wonderful performance put on by South Pointe Players called "Inspecting Carol" which was hilarious. He commented on the wonderful contributions of Marty Bufalini at North who works with students on plays and performances as well as Fall Follies and other wonderful performing arts events.

Mr. Walsh noted that, he too, attended the Community Classroom Open House and found it to be such an unbelievable opportunity as it provides students with a work environment as well as a classroom environment in their own community. It is a wonderful integration of the City of Grosse Pointe Park, school system and the business owners in the area.

Trustee Walsh congratulated the Distinguished Employees. He thanked Chris Fenton and Isha Smith for their hard work relating to the district's financial. He also thanked Tom Harwood and his team on the recent employee contract agreements.

He thanked all employee partners and wished everyone a great Thanksgiving.

Trustee Dindoffer welcomed back Mr. Walsh to another term on the Board. She thanked Mrs. Karabetsos for offering to serve the community in that role and encouraged her to remain involved with the schools. She congratulated the staff and students who were honored as well as the Chinese students recognized and that program. She also congratulated Chris Fenton and Isha Smith with the unqualified financial audit and Monique Beels for the Program of Studies just completed. She congratulated Tom Harwood and his team and Dr. Beyerlein on the recent successful employee contract agreements just finalized.

Trustee Dindoffer thanked the Grosse Pointe Foundation for Public Education for their continued support and magnificent gifts, in particular the Boll Family for their Technology Challenge which enables the district to continue to present the gifts and the Hudson family for their generous gift. She wished Dr. Chavey luck on his climb up Mount Kilimanjaro.

Mrs. Dindoffer noted that the district's Strategic Plan is well represented and thanked those who will be joining the group that will work on the plan over the next months. She wished everyone a happy Thanksgiving.

Dr. Klein offered her pride in the staff that was recognized, thanking them for their work on behalf of the 8,500 students in the district. She noted the many performing arts events and special activities recently held in the schools across the district as well as commended athletic teams. She said the Community Classroom was a dream come true to see it actually open. She noted that it is a pleasure to work in partnership with ARC, with a variety of volunteers who are amazing, as well as with the partnership with the Michigan Office of Rehabilitation Services. Their generous \$200,000 grant has enabled the district to bring many of these opportunities forward.

Dr. Klein noted that the gifts from the school district Foundation are gifts which represent not only treasure, but time from volunteers who make extraordinary things possible for students. She also thanked the Hudson Family for their generous gift to help the district launch its SERVE community service program for students which will showcase opportunities for students to serve and give back to the community. Dr. Klein introduced parent Alicia Carlisle, volunteer coordinator for SERVE.

	<p>Dr. Klein noted that Parent /teacher conferences are now taking place in the middle and elementary schools. She recognized Greg Johnson, North High School math teacher, who was featured in <i>The Detroit News</i> article on the infusion of technology into the high school learning environment and how he manages student learning in his classroom with the interactive software that is available.</p> <p>Partners in Learning, the district’s newsletter, should be arriving in all households in the district with information about the schools.</p> <p>President Steininger thanked the Grosse Pointe Foundation for Public Education for everything they do for the district. He also thanked the Hudson Family for their generosity to the district. Mr. Steininger congratulated the recipients of the Distinguished Employee Awards and the student Chinese scholars as well as Brendan Walsh for his commitment to being on the Board for another four years and for his work on the budget process and transparency reports. He congratulated the South football team for their regional title win. He was impressed with the senior players who spoke at the recent banquet held for the team noting the character of the players and their gratitude at being able to live and attend school in the Grosse Pointe community.</p> <p>Mr. Steininger commented that he attended the Pop and Pastries Concerts at South and North and was very impressed at both. He wished everyone a happy Thanksgiving holiday.</p>
ADJOURNMENT	There being no further business, President Steininger adjourned the meeting at 10:42 p.m.

Board Secretary